

**BOARD OF DIRECTORS MEETING**

**OPEN SESSION**

Tuesday, June 20, 2023

5:30 pm – La Verendrye General Hospital / Webex

**A G E N D A**

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – May 25, 2023 * Pg 4 2.2 Board Chair & Senior Leadership General Report – J. Ogden, H. Gauthier, J. Loveday, C. Larson, Dr. L. Keffer * Pg 6 2.3 Governance Committee Report – J. Begg 2.4 Audit & Resources Committee Report – B. Norton 2.5 Quality Safety Risk Committee Report – D. Clifford 2.6 Auxiliary Reports * Pg 8	
3.	Motion to Approve the Agenda	
4.	Presentation – Draft Financial Statements – BDO Auditors – J. Evans & J. Savage **	
5.	Patient / Resident Safety Moment	
6.	Business Arising - None	
7.	New Business - None	
8.	Opportunity for Public Participation	
9.	Move to In-Camera	
10.	Other Motions/Business	
11.	Date and Location of Next Meeting: September 2023 (date to be determined)	
12.	Termination	

\* denotes attached in board package / \*\*denotes circulated under separate cover / \*\*\* denotes previously distributed



**BOARD OF DIRECTORS MEETING  
ANTICIPATED MOTIONS – OPEN SESSION**

**Thursday, June 20, 2023**

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
4.	Motion to Approve the draft Financial Statements	THAT the RHC Board of Directors approves the 2022-2023 audited financial statements, as reviewed and recommended by the Audit & Resources Committee
9.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
10.	Other Motions/Business	
12.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

Indigenous Acknowledgment:

*Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.*



**VISION**  
Caring, Together

**MISSION**  
Improving The Health of Our Communities

**VALUES**  
Progressive • Integrity • Caring • Accountable

**STRATEGIC PILLARS**

**ONE RIVERSIDE**  
Supporting a consistent and enabling organizational culture

**INVESTING IN THE PEOPLE WHO SERVE**  
Creating a plan to strategically leverage human resources

**TOMORROW'S RIVERSIDE TODAY**  
Making investments today, to support Riverside tomorrow

**STRIVING TO EXCEL IN EQUITY, DIVERSITY & INCLUSION**  
We will support EDI in all we do

 **Riverside Health Care**

**RIVERSIDE HEALTH CARE FACILITIES INC.  
MINUTES  
OPEN SESSION**

**Date of Meeting:** May 25, 2023

**Time of Meeting:** 5:30 pm

**Location of Meeting:** Webex / LVGH Board Room

<b>PRESENT:</b>	H. Gauthier	K. Lampi*	Dr. L. Keffer	S. Weir*
	J. Ogden	C. Steiner*	J. Begg	M. Kitzul
	B. Norton	*via Webex		

**STAFF:** B.Booth, J. Loveday, C. Larson

**REGRETS:** D. Clifford, B. Calder, Dr. V. Patel

**GUESTS:** T. Hamilton, G. Morand (Item 4.0)

**1. CALL TO ORDER:**

J. Ogden called the meeting to order at 5:30 pm. B.Booth recorded the minutes of this meeting. J. Ogden read the Indigenous Acknowledgment and J. Begg read the Mission Statement. Joanne welcomed everyone and reminded all of the virtual meeting etiquette. Round table introductions took place.

**1.1 Quorum**

Joanne shared there were 2 regrets. Quorum was present.

**1.2 Conflict of Interest**

No conflict of interest or duty was declared.

**2. CONSENT AGENDA**

The Chair asked if there were any items to be removed from the consent agenda to be discussed individually. There were no items removed.

**3. MOTION TO APPROVE THE AGENDA:**

It was,	
MOVED BY: J. Begg	SECONDED BY: B. Norton
THAT the Board approves the Agenda as circulated.	
CARRIED.	

**4. Patient / Resident Safety Moment**

Julie introduced Glenna Morand, Director of Diagnostic & Therapeutic Services, who shared her personal story. She shared it all started with an emergency visit for kidney stones which led to her diagnosis of cancer. Glenna shared her journey through the healthcare system from urgent ultrasounds, surgeon consults to surgery. She discussed her experiences at Thunder Bay Regional Health Science Centre and the many HHR challenges that everyone is experiencing. She noted the empathy she received here at La Verendrye General Hospital compared to others was exceptional. Glenna shared her experience with the lack of communication with her surgeon and no follow up with her pathology report however noted she received a phone call from her local physician Dr. Jenks with results. Glenna noted she agrees that nurses (her profession) make the worst patients however they can advocate for themselves noting some people can't do that and it's worrisome that some people "fall through the cracks". Glenna shared her experience and the process she went through here at Riverside noting she received great care and

acknowledged how fortunate she is for her work family. Glenna shared she is doing well and is very thankful for Riverside.

Joanne thanked Glenna for sharing her story.

**5. BUSINESS ARISING:**

There was no business arising.

**6. NEW BUSINESS:**

There was no new business.

**7. OPPORTUNITY FOR PUBLIC PARTICIPATION**

There was no public participation.

**8. MOVE TO IN-CAMERA:**

It was, MOVED BY: S. Weir THAT the Board go in-camera at 5:43 pm. CARRIED.	SECONDED BY: M. Kitzul
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**9. OTHER MOTIONS/BUSINESS:**

There was no other motions/business.

**10. DATE AND LOCATION OF NEXT MEETING:**

June 20, 2023

**11. TERMINATION:**

It was, MOVED BY: S. Weir THAT the meeting be terminated at 7:29 pm. CARRIED.
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\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary/Treasurer



## Board Chair, Chief of Staff & Senior Leadership Report – June 2023 Open Session

### Strategic Pillars & Directions

#### Investing in Those Who Serve - Strategically Leveraging our Human Resources

- **Bordner Ladner Gervais (BLG)**  
On May 25, 2023, our team met with Brian Dingle of BLG to discuss our approach to recruiting PSWs from the Philippines. This meeting was a result of a discussion between our corporate lawyer and his colleague resulting in considerable interest in our approach. As a result of this meeting Mr. Dingle indicated he would be sending us a summary of additional foreign worker initiatives that we may consider for recruitment of RPNs, RNs and other areas of need. We are awaiting this document from Mr. Dingle for review.
- **Lunch With Leadership**  
On May 30, 2023, the CEO and Executive Vice President held a follow up lunch with nursing staff from LaVerendrye General Hospital. We reviewed follow up actions that have occurred to address the concerns previously brought forward by the group of staff. This was a highly positive engagement with virtually all issues having been addressed and a few deferred until operationally viable.
- **Staff Engagement**  
On May 30, 2023, our Director of Risk and our Director of Quality and Support Services conducted an education session for the duration of our Director's meeting at Hallett Hall in Rainycrest LTC to support our leaders to engage front line staff more routinely in continuous quality improvement in their respective areas. At our June 19, 2023, meeting each Director will present to the group on an initiative that they have engaged front line staff, recognizing the approach will be adjusted in varying instances accordingly.
- **Staff Appreciation**  
On June 6, 2023, our team attended the Staff Appreciation Barbeque at Rainycrest LTC and also attended the Staff Appreciation Barbeque in Emo on June 8, 2023. The LaVerendrye General Hospital Staff Appreciation will occur on June 16, 2023, and the Rainy River Health Centre appreciation is schedule for June 22, 2023.

#### One Riverside - Promoting a Consistent and Empowering Culture

- **Communications**  
Our communications department has been working closely with contract communications support to advance our new website, address additional Strategic Planning signage to support our Ojibwe speaking population and continuing to align the organization with our portal space as the primary communication tool for the Riverside Health Care.
- **Ontario Provincial Police (OPP)**  
Local OPP leadership is working with our team at LaVerendrye General Hospital to update our patient hand-off agreement and implement a transfer of care form that requires collaboration between the OPP officers and our emergency department leadership.
- **Atikokan General Hospital (AGH)**  
On June 8, 2023, our team agreed to utilize our daily microbiology courier to Thunder Bay to pick up instruments from the AGH for sterile processing to expedite this activity. AGH indicated its last transport via courier took five days to reach LaVerendrye General Hospital over a distance of only 150km.
- **Sinclair Street Update**  
The Riverside Health Care Working Group overseeing operations in light of the Sinclair Street upgrades continue to meet weekly to address any challenges proactively to minimize the impact of this summer long construction on our hospital operations at LaVerendrye General Hospital.

#### Tomorrow's Riverside Today - Investing Today to Support Tomorrow

- **Kenora Rainy River Regional Lab Program (KRRLP)**  
On June 14, 2023, the CEO will attend the KRRLP Annual meeting as a Board Member along with the CEOs of the hospitals in Kenora, Atikokan, Dryden, Red Lake and Sioux Lookout.
- **LaVerendrye General Hospital Auxiliary**  
On June 12, 2023, the CEO will attend the LaVerendrye General Hospital Auxiliary to express appreciation for their continued fundraising efforts and to present certificates to members that have provided 25 years or more of service to the Auxiliary and Riverside Health Care.
- **Cyber Security**  
The Ministry of Health is building cyber security supports through 10 speciality centres across the province; Sudbury and Thunder Bay are those centres in the North. These supports will include best practices, policy development, cyber security

tool selection, and functional engagement when threats are experienced. Despite this model, it is important to note that each respective organization remains legally responsible for their own cyber security.

- **Rainy Lake Medical**

Our Senior Team will meet with our counterparts from Rainy Lake Medical in International Falls, MN on June 26, 2023, to both provide for an opportunity to meet and to determine opportunities to provide mutual support.

- **Policy Working Group**

On May 23, 2023, the Board Policy Working Group met to review the balance of Board policies. The next step is to update all our existing policies, including the Board Mentoring policy for release in the fall of 2023.

- **Funeral Home and Morgue Space**

On May 23, 2023, our Riverside Team met to ensure that plans are in place for expanded morgue capacity at LaVerendrye General Hospital and cooling rooms at the Emo Health Centre, Rainy River Health Centre and Rainycrest LTC. This is a result of concerns raised by the one remaining funeral home in our district located in Emo, ON.

**Striving To Excel in Equity, Diversity & Inclusion (EDI)**

June 2023 Staff CEO Message:

- Here at Riverside, we are committed to promoting equity and inclusion across our organization, and we believe that honouring and sharing a rich cultural diversity will help to lessen harmful biases and aid our understanding of each other. This month we recognize Portuguese Heritage, National Indigenous History, Pride, Italian Heritage, and Filipino Heritage Month. We continue 'Striving to Excel in Equity, Diversity, & Inclusion' to create safe and caring environments that respect, promote and protect all human rights. Each step that we take forward together is one step towards creating meaningful change for those we serve, our staff and communities.

Thank you to the Riverside Team for their submissions, they are invaluable in the preparation of this report.

Respectfully Submitted,

Joanne Ogden, Board Chair

Dr. Lucas Keffer, Chief of Staff

Julie Loveday, Executive Vice President, Clinical Services & CNE

Carla Larson, Chief Financial Officer

Henry Gauthier, President & CEO



## Auxiliary Report – June 2023

### Emo

No Report.

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### La Verendrye General Hospital

No Report.

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### Rainycrest

No Report.

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### Rainy River

Our auxiliary met for the final meeting before summer break. Financial reports were presented with discussion around the Strawberry Social fundraiser, the giving away of the hospital aviary and the viability of the current snack machine at the hospital. Tuck shop volunteers were thanked, and it was decided to continue with the same schedule through the summer months.

Fundraising ideas were discussed including hosting a tuck shop fashion show during our spring and Christmas events to make the public more aware of our merchandise.

The final draft of the constitution was ratified.

It was decided to participate in the 2023 Walleye Tournament with the sale of pull tab tickets and tuck shop merchandise.

Flowers and vegetables were planted at the hospital front entrance and in the gazebo area for residents. Members are responsible for watering the plants, so it was decided to have tuck shop volunteers complete this task.

Election of officers was to take place at the June meeting, but it was decided to postpone this until the September meeting.